



Estt. Srl. No. 100/2024
RBE No- Nil

EAST COAST RAILWAY
प्रधान मुख्य कार्मिक अधिकारी का कार्यालय/
Office of the Principal Chief Personnel Officer
रेल सदन, द्वितीय तल, भुवनेश्वर - 751017
Rail Sadan, IInd Floor, Bhubaneswar-751017

ECoR/Pers/R/Committee.

Date:26.07.2024

**ALL PHODs/CHODs,
DRMs/CWM/CAO&CPM,
East Coast Railway, Bhubaneswar.**

Sub: Functions of the Placement Committee-regarding.

A copy of ECoR's Letter No. ECoR-HQ/PERS(R)/29/2021 (64/2024), dated 25.07.2024 on the above quoted subject is forwarded herewith for information, guidance and necessary action.

**Digitally Signed by PENTA
RADHA KRISHNA
Date: 26-07-2024 18:30:45
Reason: Approved**

Encl: As above,

**(Penta Radhakrishna)
Assistant Personnel Officer (HQ)
For Principal Chief Personnel Officer.**

Copy to:-

1. Secy. to GM & AGM,
2. Chairman-RRB&RRC-BBS,
3. Dy.CPOs /Sr.DPOs, DPOs/SPOs, WPO/APOs of Personnel Department,
4. General Secretary's- ECoRSC & ECoRSU.



पूर्वतटरेलवे/EAST COAST RAILWAY
मुख्यालयकार्यालय, कार्मिकविभाग, रेलसदन, साउथब्लॉकभुवनेश्वर
Headquarters Office, Personnel Department, Rail Sadan,
South Block Bhubaneswar-751017

No. ECoR-HQ/PERS(R)/29/2021 (64/2024)

Date: 25.07.2024

To
The Senior Divisional Personnel Officer,
KUR, SBP, WAT, WPO/CRW/MCS,
East Coast Railway.

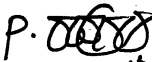
Sub: Functions of the Placement Committee- regarding.

- Ref: i. Railway Board's letter No. E(O)III/2014/PL/03 dated 10.06.2024.
ii. Railway Board's letter No. E(NG)I-2013-TR 7 dated 21.09.2015 (RBE No. 109/2015).
iii. ECoRSU's 46th ZPNM agenda Item No. 04-2022.

Instructions were issued vide Railway Board's letter No. E(O)III/2014 PL 03 dated 10.06.2014, for constitution of Placement Committees for Officers and staff working on Zonal Railways in various offices/work units. Accordingly, all the transfer/posting orders of Officers and staff in ECoR are issued with the recommendation of the Placement Committee and after obtaining approval of competent authority. In the 46th ZPNM meeting of ECoRSU (Item No. 04 of 2022), improper functioning of Placement Committee was raised; that the Placement Committees of various departments are blindly recommending every proposal of the concerned Branch Officers without going to the details of the cases. Sometimes, they are not verifying the actual vacancy positions, pinpointing position, etc. Therefore, in order to streamline the cases of transfer/posting orders issued on administrative interest in ECoR, the following instructions are reiterated below for strict compliance:

- i. In terms of Railway Board's letter dated 10.06.2014, the Placement Committee has to consider and make recommendations for transfer/ posting of Officers/staff and to make recommendation as per explicitly stated applicable norms under various extant instructions on transfer/postings.
- ii. In terms of RBE No. 70/2018, mutual transfer and one way request transfer cases may be kept out of the ambit of Placement Committees. Thus, in such cases recommendations of the Placement Committee is not required.
- iii. The Placement Committee would meet at least once in 03 months and also when required at the time of transfers on promotions.
- iv. Especially, the Personnel Officer in the Placement Committee has to ensure for strict implementation of Railway Board's guidelines on the issue.
- v. However, as contained in Board's instructions dated 10.06.2014, the respective Competent Authority may overrule the recommendations of the Placement Committee by recording the reasons in writing.

This issues with the approval of competent authority.

P. 

(Penta Radhakrishna)

Assistant Personnel Officer (HQ)
For Principal Chief Personnel Officer

Copy: Ch.OS/IRM Ccll/ECoR/HQ/BBS.